



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, NOVEMBER 27, 2012

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, November 27, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Nieuwesteeg.

2. Roll Call

Chairperson Burtnik noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Vincent Atallah	✓		
Michael Blair	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Linda Marconi**, Recording Secretary

3. Approval of the Agenda

Moved by Trustee Charbonneau
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of November 27, 2012, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustee Burtnik with Item C7.1 of the Public Agenda. This item may show cheques issued to this trustee's family business. She refrained from voting on this item.

Disclosures of Interest were declared by Trustees Fera and O'Leary with Item F9 of the In Camera Agenda. These Trustees have family members who are employees of the Board. These Trustees left the meeting during discussion of this item.

5. Approval of Minutes of the Board Meetings

5.1 October 23, 2012

Moved by Trustee Sicoli
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 23, 2012, as presented.

CARRIED

5.2 November 13, 2012

The minutes were amended to note that Trustee Nieuwesteeg was excused from the meeting.

Moved by Trustee Sicoli
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of November 13, 2012, as amended.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Sarah VanDerLee; Lynnette & David Gilles; Lynda Filbert

Sarah VanDerLee; Lynnette & David Gilles; and Lynda Filbert presented their views on the proposed Elementary Standardized Dress Code Policy.

Trustees asked questions of clarification.

Chairperson Burtnik thanked the delegation for their presentation.

2. Michelle Zappitelli

Michelle Zappitelli presented her view on the proposed Elementary Standardized Dress Code Policy.

Trustees asked questions of clarification.

Chairperson Burtnik thanked Michelle Zappitelli for her presentation.

COMMITTEE AND STAFF REPORTS

1. School Excellence Program – Saint Michael Catholic High School

Director Crocco provided background information on the monthly School Excellence Program. Mark Lefebvre, Superintendent of Education introduced Jim Whittard, Principal of Saint Michael Catholic High School.

Principal Whittard, with the assistance of students and staff showcased Saint Michael Catholic High School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Whittard, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of November 13, 2012 and Consideration of Recommendations

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of November 13, 2012, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of November 13, 2012.

2.1 Approval of Policies

2.1.1 Attendance Support Program Policy (new)

Moved by Trustee Nieuwesteeg

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Attendance Support Program Policy, as presented.

CARRIED

2.1.2 Elementary Standardized Dress Code Policy – Safe Schools (new)

Trustee Fera made a recommendation to remove the first point under the heading *Acceptance of the Standardized Elementary Dress Code* of the Administrative Guidelines.

Moved by Trustee Fera

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the amendment to the Elementary Standardized Dress Code Policy – Safe Schools to remove the first point under the heading *Acceptance of the Standardized Elementary Dress Code* of the Administrative Guidelines.

CARRIED

Trustee MacNeil requested a recorded vote.

Trustee	Yay	Nay
Rhianon Burkholder	✓	
Kathy Burtnik	✓	
Maurice Charbonneau	✓	
Frank Fera	✓	
Fr. Paul MacNeil		✓
Ed Nieuwesteeg	✓	
Ted O’Leary	✓	
Dino Sicoli	✓	

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Elementary Standardized Dress Code Policy – Safe Schools, as amended.

CARRIED

2.1.3 Employee Code of Conduct and Ethics Policy (new)

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Employee Code of Conduct and Ethics Policy (new), as presented.

CARRIED

3. Approved Minutes of the Special Education Advisory Committee Meeting of October 3, 2012 and Consideration of Recommendations

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of October 3, 2012, as presented for information.

CARRIED

The following recommendations were presented for the Board’s consideration from the Special Education Advisory Committee Meeting of October 3, 2012. A recommendation was made to change “would” to “could” in the last sentence.

3.1 Approval of Policies

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the amended letter from the Special Education Advisory Committee to Bluewater District School Board regarding the Electronic Portal.

CARRIED

4. Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of September 13, 2012

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board receive the Approved Minutes of The Niagara Catholic Parent Involvement Committee Meeting of September 13, 2012, as presented for information.

CARRIED

5. Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2012-2013

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

6. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information, as well information regarding the November 16, 2012 Elementary and Secondary Professional Activity Day Programs.

Trustee Fera made a recommendation to Director Crocco to have him consider establishing an award to honour employees for their ability to inspire the public.

7. Financial Reports

7.1 Monthly Banking Transactions

Moved by Trustee Nieuwesteeg

Seconded by Trustee O’Leary

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the months of September and October 2012, as presented for information.

CARRIED

7.2 Statement of Revenue & Expenditures

Moved by Trustee MacNeil

Seconded by Trustee O’Leary

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at October 31, 2012, as presented for information.

CARRIED

C. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Nil Report

2. Report on Trustee Conferences Attended

Trustees Fera and Sicoli presented information on the Ontario College of Teachers Conference “*Inspiring Public Confidence*” they attended November 21-23, 2012 in Toronto.

3. General Discussion to Plan for Future Action

Nil Report

4. Trustee Information

4.1 Spotlight on Niagara Catholic – November 13, 2012

Director Crocco presented the Spotlight on Niagara Catholic – November 13, 2012 issue for Trustees' information.

4.2 Calendar of Events – December 2012

Director Crocco presented the Calendar of Events – December 2012 for Trustees' information

4.3 Blessed Trinity Catholic Secondary School Blessing

Director Crocco informed Trustees that the Blessed Trinity Catholic Secondary School Blessing is scheduled for Monday, December 17, 2012 at 7:00 p.m.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

4.4 2013 OCSTA Labour Relations/Trustees' Professional Development Seminar

Director Crocco presented information on the 2013 OCSTA Labour Relations/Catholic Trustees' Professional Development Seminar being held on January 17-19, 2013 in Toronto.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

4.5 Annual Advent Faith Formation Session

Trustees are invited to attend the Annual Advent Faith Formation Session on December 13, 2012 for Administrators with Bishop Bergie at Club Roma. Confirm your attendance with Sherry Morena.

5. Open Question Period

None Submitted

D. NOTICES OF MOTION

E. BUSINESS IN CAMERA

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:40 p.m. and reconvened at 11:10 p.m.

F. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of November 27, 2012.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Sicoli

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of October 23, 2012, as presented.

CARRIED (Item F1)

Moved by Trustee Fera

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of November 13, 2012, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.1 of the In Camera Agenda.

CARRIED (Item F4.2)

Moved by Trustee Charbonneau

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.2 of the In Camera Agenda.

CARRIED (Item F4.3)

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of October 23, 2012, as presented.

CARRIED (Item F5.1)

The following motion was passed at 11:00 p.m.

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

CARRIED

Moved by Trustee Nieuwesteeg
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of November 13, 2012, as presented.

CARRIED (Item F5.2)

Moved by Trustee Nieuwesteeg
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of November 13, 2012, as presented.

CARRIED (Item F6)

G. FUTURE MEETINGS AND EVENTS

Director Crocco presented information on the Organizational Meeting of the Board scheduled for December 4, 2012 at 6:00 p.m. and the Committee of the Whole Meeting scheduled for December 4, 2012 at 7:00 p.m. at the Catholic Education Centre.

1. **Organizational Meeting of the Board – December 4, 2012 - 6:00 p.m. – CEC**
2. **Committee of the Whole Meeting – December 4, 2012 – 7:00 p.m. – CEC**

H. MOMENT OF SILENT REFLECTION FOR LIFE

I. ADJOURNMENT

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the November 27, 2012 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 11:15 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **November 27th, 2012.**

Approved on the **18th** day of December **2012.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer